

Sutton Bonington Parish Council

Minutes of the meeting of Annual Sutton Bonington Parish Council that was held on Monday 13th May 2024 at 7.00 PM in the pavilion

Present:

- Cllr Burgess, Cllr Cameron, Cllr D Collings, Cllr Gillis, Cllr Harrod, Cllr Hood, Cllr Hughes, Borough Councillor Barney and the clerk.

858/2024 – Appointment of chair

- Cllr Cameron nominated Cllr Hood as chair, this was seconded by Cllr D Collings and all councillors were in agreement.

859/2024 – Appointment of vice chair

- Cllr Hughes nominated Cllr Cameron as vice chair, this was seconded by Cllr Harrod and all councillors were in agreement.

860/2024 – Resolution to receive apologies for absence

- Apologies were received and accepted from Cllr Jackson and Cllr White.

861/2024 – Resolution to receive declarations of interest on items on the agenda

- Councillors agreed that if a declaration of interest had been noted then that councillor could take part in the discussion but could not vote. Cllr Hughes and Cllr D Collings declared an interest on item 876 as allotment holders.

862/2024 – Councillor election/co-option update

- The clerk reported that following the resignation of Cllr McMullen-Kerr there had been no request for an election and the parish council can now co-opt. It was agreed to review the advert before it was added to the website/noticeboards and social media.

863/2024 – Report from Police/County/Borough Councillors

Cllr Matt Barney shared information of interest with councillors including:

- East Midland Mayor and Police & Crime Commissioner elected
- Sutton Bonington Primary School work has commenced
- Barton in Fabis quarry application, an objection has been submitted
- The bus service needs a review
- Strawberry Woods, opportunity to access 67 acres in Thrumpton, identified as a community interest and funding £360k required.
- Meeting with WD to discuss flooding, etc.
- NCC have cleared gullies but there are some with tree root damage that need more attention.
- No update on the bridge at Zouch
- Zouch residents has put in a request for a village sign
- Ongoing concerns about the parking on Landcroft Lane and a meeting to review this.

864/2024 – Public Forum

- N/A

865/2024 – Resolution to approve the minutes from the meeting held on the 8th April 2024

A copy of the minutes from the April meeting were circulated to councillors prior to the meeting. Cllr Gillis proposed that they be accepted as a true record of the meeting, this was seconded by Cllr Harrod and all councillors were in agreement.

866/2024 – Resolution to approve payments

The clerk circulated a copy of the payment schedule to the value of £3,543.47. Cllr Cameron proposed the payments, these were seconded by Cllr Burgess and councillors were in agreement.

BUDGET LINE	PAYMENT DETAILS	AMOUNT	
1.	Allotments	M Symonds, allotment noticeboard Perspex	£56.85
3.	Village wide – grass cutting	Ladybug Garden Services (April & May)	£610.00
11.	Flood defence	The Sand Bag Co.	£193.75
12.	General maintenance	T Littledyke, pavilion cleaning materials	£101.33
13.	Clerks salary including PAYE/Pension	NEST, pension contribution – April	£61.43

13.	Clerks salary including PAYE/Pension	Helen Chadwick, clerks salary – April	£1160.96
15.	Water	Pavilion water	£44.00
16.	Electricity	Pavilion electricity	£167.41
19.	Website	Cuttlefish – annual service charge	£1,014.00
27.	Defibrillators	L McKay, electrician	£45.00
27.	Defibrillators	Community Heartbeat – accessories	£88.74

867/2024 – Resolution to approve the standing orders

A copy of the standing orders were circulated to councillors prior to the meeting. It was noted that there were no changes. Councillors agreed to adopt the standing orders.

868/2024 – Resolution to approve the standing orders

A copy of the financial orders were circulated to councillors prior to the meeting. It was noted that an updated version of these will be available NALC and they will be presented at a future meeting. Councillors agreed to adopt the standing orders.

869/2024 – Resolution to approve the asset register

A copy of the asset register was circulated to councillors prior to the meeting. Councillors to adopt the register based on a more detailed review being carried out as part of the finance working party.

870/2024 – Resolution to approve the year end accounts 23/24 and annual governance statement

The clerk circulated a copy of the year end accounts for 2023/2024 which showed income of £47,580 and expenditure of £48,191. The parish council also received £127,905 of CIL funding from RBC and expenditure for CIL was £31,434. Cllr Hood proposed that the accounts be accepted as a true reflection of the financial year, this was seconded by Cllr Cameron and all councillors were in agreement.

The clerk recommended that there is a finance working party which would meet quarterly, in April to review the year end accounts and then in October to review the budget for the following year, the two additional meetings would be called as needed to carry out an internal review. Councillors agreed with the proposal and for the chair to join the group along with one other councillor (Cllr Cameron and Cllr Hughes are already members of the budget group). Cllr Cameron asked if the value of our assets go down, does the insurance premium go down. The clerk confirmed that there should be some impact on the insurance.

871/2024 – Resolution to approve the request from Sutton Bonington Playscheme for financial support for 2024

It was noted that £400 had been included in the 2024 budget for the playscheme. Cllr D Collings proposed that this be paid, this was seconded by Cllr Harrod and all councillors were in agreement.

872/2024 – Resolution to approve the request from the school to use the playing field for their sports day in June

It was noted that a request had been received from the school to use the playing field on the 27th and 28th June from 1.00 – 3.00 PM for their sports day. Councillors agreed with permission being given and it was suggested that we liaise with the PTA regarding line marking, etc. ice-cream vans, etc.

873/2024 – CIL update

A copy of the CIL update was circulated to councillors prior to the meeting. Cllr Hughes commented on how little has been spent to date and suggested that we review the schedule and remind groups about accessing the fund. It was also agreed that the CIL group would form part of the finance working party.

874/2024 – Planning & land

The chair reported that no update had been received from the group.

875 /2024 – Working party updates & membership

A copy of the following working party updates were circulated prior to the meeting.

Traffic/Roads

School works have commenced, and VIA have been in contact to say that two sets of works on Park Lane water and electricity are due to commence but hopefully not at the same time. In addition, the closure of Marle Pit Hill is programmed for the end of July for 7 weeks.

Flooding

Some gullies in the village have eventually been cleared but the rest are still outstanding. VIA contractor has cleared the ditches on Hungary Lane prior to the installation of new trash screens but has merely got rid of weeds in Pasture Lane which will have no effect.

Speed watch

Still awaiting final approval of site from the Police.

Playing Field Update

The football club is just about to finish its season. It's been a very tough year with the weather that we've had. We've had many wins and also losses throughout. With the dry weather now approaching, we are looking to get the dugouts completed over the summer, ready for next season. Pitch renovations have started now that we have no more home games. The women's U16s have started trials down at the ground on Tuesdays, and this has seen great success so far. The additional pitch will be put in over the summer and will be communicated on social media.

Cricket is starting, but the ground has been very wet. As I'm writing this, we have already cancelled one weekend, and it looks like this weekend's game could follow suit. We haven't even been able to train on the playing fields yet. Please bear with us as we catch up on all the small jobs.

We will be looking to improve the ball retention netting and fencing along the Pasture Lane end, which was approved some time ago by the Parish Council, throughout the summer. The fence between the playing fields and the nature reserve still needs to be sorted now that we have some better weather. The playground has started to see some repairs, and we'll continue to get it back to an acceptable level over the summer after complaints from parishioners. They still need to get some quotes for white lining the car park or T boxing if this is cheaper. CIL funds can be used for this. The playing field gate is now padlocked and chained, and I have given the code out to the right people with my number attached to the gate in case of emergencies. Mowing has commenced throughout April, but it has taken a lot longer to get the grass down to an acceptable length by our contractors. We also have the Dog Show happening on the playing fields on the 9th of June, which is before our next meeting.

876/2024 – Update on the allotment extension and to receive the allotment holders meeting minutes

It was noted that a plan of the allotment extension had been circulated to councillors prior to the meeting. Cllr D Collings reported that we are sourcing quotes for the installation of fencing and that the ground needs rotovating. It was also noted that we do need some signage for the allotments. The clerk confirmed that we need to advertise the plots and that this can be done via the website, social media, the noticeboards and the village news. It was agreed that the finance group would look at the deposit situation. Councillors requested another copy of the allotment agreement. A copy of the allotment holders meeting minutes were circulated to councillors prior to the meeting.

877/2024 – Update on the pavilion extension planning application and agree actions

The chair reported that Cllr White has been looking at the design and has approached two contractors about a quote for the works. It was noted that details will be circulated as soon as possible.

878/2024 – Update on the Best Kept Village competition and agree actions

Cllr Harrod commented that we have a list of names of people in the village that are willing to help. Cllr Hood commented that he thought that the Sutton Bonington should be the best kept village for 365 days a year and not just the lead up to the competition. Councillors agreed not to enter the competition this year but to create a working party and to engage with residents to work towards an entry in 2025.

Cllr Hood proposed that the meeting be extended by 15 minutes, Cllr D Collings seconded this and all councillors were in agreement.

879/2024 – Agenda items for the June meeting/future agenda's

- Allotment extension update
- Dog bin in Diamond Wood
- Road works
- Working party membership

880/2024 – Date of next meeting

- The date of the next meeting was confirmed at Monday 10th June 2024 at 7.00 PM at the pavilion.

CLOSED SECTION

881/2024 – To review parish council agenda and agree actions

The chair commented that we have a lot of things are being done via the working party groups and in order to ensure all councillors are kept up to date on the various actions he proposed that he collates all the information and sends out an update prior to the parish council meetings. It was noted that this would save time reading out reports, etc. It was also suggested that we revisit the task list and start to log actions. Cllr Cameron suggested that we look at a Google drive to share information.

882/2024 – Annual performance review for the parish council clerk

The chair reported that he and the vice chair will carry out the review of the clerk within the next month.

Closed at 21:15

AGREED AS A TRUE RECORD OF THE MEETING	
NAME:	
SIGNATURE:	
DATE:	